



## IMPORTANT INFORMATION

In their first lesson, parents of children on Yamaha Music School courses will be asked for their signature to confirm they have read and understood these terms and conditions.

### Yamaha Music School

Matrix and its teachers require one term's notice if students would like to discontinue lessons with us. This gives us time to resolve any difficulties you may be experiencing and to reorganise classes if necessary. There are 6 terms per academic year.

## COURSE PRICES

<i>Course</i>	<i>Lesson duration</i>	<i>Price</i>
Adventures in Music	Half-hour	£4
Ballet	Arranged with teacher	Arranged with teacher
Children's Art	Hour	£6
Individual instrumental tuition	Arranged with teacher	Arranged with teacher
Watercolours	Arranged with teacher	Arranged with teacher
Yamaha courses 1 family member	Hour	£9
Yamaha courses 2 family members	Hour	£8.50 each
Yamaha courses 3 family members	Hour	£8 each

Fees are reviewed annually.

## GENERAL INFORMATION

- 1 The school runs during school terms only, in line with Oxfordshire LEA, which operates a six-term year. In the case of Saturday or Sunday lessons, we meet on the first weekend of all holidays.
- 2 Lessons may sometimes be photographed or filmed – **parents and students should speak to their teacher if they object to this.** Please let us know if you are not happy for photographs of your child to appear on our literature or website.
- 3 We ask that no food is consumed in our classrooms.
- 4 Matrix is an exam centre for ABRSM and Yamaha Music Foundation exams. Entries with candidates details must be received by our published date. Instrumental teachers are usually responsible for ensuring the correct entry of exam candidates.
- 5 We cannot accept responsibility for cheques lost in the post.
- 6 If operational or financial changes are necessary, Matrix will give students (or parents) a term's notice.
- 7 **Parking:** During the week and before 5.30pm please do not park directly in front of the offices opposite the music school. You may park anywhere at weekends.

## YAMAHA MUSIC SCHOOL COURSES

- 1 We invoice each student or family 3 times a year. Each invoice may be paid either in full or in instalments, but must be fully settled by the given date.
- 2 Refunds for missed lessons are not given.
- 3 All course materials have to be purchased – these are itemised on invoices. Exam fees are also detailed on invoices.

- 4 **Students wishing to stop their musical studies should give Matrix a term's notice in writing.** We will charge for the notice period and it is our hope that students will attend all these lessons. Please communicate any worries to your teacher.
- 5 Students (or families) experiencing financial difficulties are asked to speak to their teacher or to Lindsay MacKenzie – we will do our very best to ensure students are able to continue their courses.
- 6 As all YMS teachers are required to attend in-service training, lessons may occasionally have to be cancelled or re-scheduled. If a teacher is ill or cannot be there, a replacement teacher may be found for the lesson. When this is not possible, refunds are given, usually on subsequent invoices.
- 7 We do not allow younger siblings to attend JMC lessons. Alternative childcare arrangements should be made. (Sharing parents can be an acceptable solution, but please check first.)
- 8 After JMC or EMC, most children progress on to the Junior Extension Course (JXC), at which point there may be a change of lesson day or time. Likewise, those moving on from JXC to the Junior Advanced Course (JAC) may be offered an alternative slot.
- 9 We would like you to make every effort to attend the relevant parents' evenings that we hold annually.

### **ADVENTURES IN MUSIC, CHILDREN'S ART**

- 1 Children attend Adventures in Music lessons (half an hour) with a parent or carer. Children's Art prices (one hour) include all materials used.
- 2 Points 1 and 2 of the Yamaha Music School Courses apply also to Adventures in Music and to Children's Art.
- 3 Families wishing to stop the course should inform their teacher before the end of term.

### YAMAHA COURSE MATERIALS

All prices shown include a CD.

#### Junior Music Course

4 x JMC books needed over 3 years	£15 each
JMC Songbook	£15
<i>(Covers whole course)</i>	

#### Elementary Music Course

2 x EMC books needed over 2 years	£17 each
Book 2 supplement	£5

#### Junior Extension Course

4 x JXC books	£21 each
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#### Junior Advanced Course

4 x JAC books	£19 each
Piano Lesson book	£18

Optional items:

JMC kit	£6.50
<i>(Includes magnetic board and notes)</i>	
Music bag	£5.50

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